

## MINUTES OF A MEETING OF CHIPPING CAMPDEN TOWN COUNCIL

<b>Date:</b>	Tuesday 8 <sup>th</sup> September 2020
<b>Time:</b>	1900 via Zoom
<b>Venue:</b>	ZOOM
<b>Present:</b>	Town Cllrs: Michael Allchin, Michael Haines, Teresa Newman, Chris Jones, Richard Orr, Patrick Spink, Bob King, Liz Hodges, Simon Cluely. District Councillors Gina Blomefield and Mark Annett. County Councillor Lynden Stowe. Member of the public Michael and Sally Lindner, Judith Ellis, John Ellis, Ian Sykes.

### Business Transacted

1	To receive apologies for Absence Apologies were received and accepted from Cllrs Graham Greenall and Trevor Webb.
2	To make declarations of interest on items on the Agenda All Cllrs declared their interests as members of the Town Trust and the Playing Field and Recreation Ground Charity.
3	To agree the minutes of the meeting of 14 <sup>th</sup> July 2020 MA proposed and PS seconded and with a vote in favour they were approved.
4	To Receive the County Councillors Report LS reported that Back Ends will be re-surfaced next week. Westington to Catbrook is scheduled for December and the High St footway work is also being scheduled. A survey is being undertaken to cost the proposed footway from the Bathing Lake to the public house in Broad Campden. There is a £1000 community grant available. LS will email the clerk a link to claim it. GCC has given a £10k grant to the performance hall at the school and LS is working on the school car park proposal. LS stated that although there are potential savings of between £30m - £50m with a unitary authority, the current proposal to chop the county in half is “bonkers” and will fragment accountability for adult social care and children. In LS’s opinion, the proposal is a political move to protect the CEO jobs at district level. There will be a white paper from the government in October and widespread consultation on the proposals. In response to questions from councillors about the implementation of the social distancing schemes, LS reported that this is down to CDC but as they have spent 80% of the budget on consultants they have no money left to implement the plans.
5	To Receive the District Councillors Report GB reported that the increase in costs to CDC due to Covid will result in a £436k loss and increased cost pressures next year. CDC are spending £25k investigating joining the districts and county into two unitary authorities with CDC joining with Stroud and Cheltenham, however GB does not consider making two unitary authorities will be efficient with a duplication of certain services and conflict with authorities such as the police and health services covering the whole of Gloucestershire. John Ellis and GB have organized a litter pick on the 10 <sup>th</sup> October. JE will supply the equipment and CDC will supply bags and labels. MA proposed and PS seconded and with a vote in favour the meeting was suspended for public participation. JE updated the councillors on the plans for the litter pick on the 10 <sup>th</sup> October. He is talking to CPRE with a view to being able to litter pick across the parish boundaries. Sally Lindner commented that she was pleased to hear from LS with regard to the new road and car park scheme at the school. LS was unable to comment on the next step with the housing site off Aston Road for 76 houses as the site is not up for sale at the moment. Judith Ellis complained about the weeds on the High Street between the houses and the pavement. SC confirmed that responsibility for spraying them lies with CDC. MA proposed and PS seconded and with a vote in favour the meeting was convened.
6	Planning a. To receive a report from the Planning Committee meeting of 8 <sup>th</sup> September 2020. A verbal report was received from MH.
7	Traffic Management a. To receive a report from the Traffic Management Meeting of 20 <sup>th</sup> July 2020 The minutes had been circulated. LH asked for her apologies to be added as she had a technical failure when trying to join the Zoom meeting. b. To receive the notes from the meeting with GCC on 19 <sup>th</sup> August 2020 MA reported that despite the meeting with GCC on 19 <sup>th</sup> August nothing had been done about most of the issues including the replacement of the broken bollards, the implementation of the yellow lines (MH reported that 3 firemen couldn’t get to the station on Monday 7 <sup>th</sup> September due to parked cars on Station Road). LH reported that the drains in Campden and Broad Campden need cleaning out. LS asked her to make a list of the drains with their exact locations and he would get them done.

	<p>c. To receive a report from Cllr Orr and to RESOLVE to purchase a mobile VAS for use within the Town. RO reported that despite the Traffic Management Committee's decision to request a VAS for Station Rd he would prefer an ANPR camera so that the information could be given to the police for them to educate the identified speeders. The cost of a VAS is between £2-£3k and the cost of an ANPR is c£10k with £1k per annum maintenance costs. LS stated that he would contribute £1k towards an ANPR if it met GCC Highways parameters. MA proposed and MH seconded and with a vote in favour it was decided to ask RO and PS to investigate the ANPR solutions and obtain three quotations for its provision if written confirmation from Gloucestershire Constabulary that they would act on the speeding data and deal with the offenders that the camera detected was obtained.</p>																																																																
8	<p>Christmas Lights To retrospectively resolve to purchase Christmas Lights for the High St at a cost of £2,073.30 (LGA 1972 S144). Cost to be met by public donations. MA proposed and PS seconded and with a vote in favour the resolution was passed.</p>																																																																
9	<p>To receive reports from Cllr Hodges on GAPTC, AONB and GMTF: A verbal report was received. GAPTC is doing all its training and meetings on line. A response to the new planning law proposals is required. MH and PS were delegated to put together a response from the TC for circulation to all councillors before being submitted. GAPTC is working with GCC to review the charter which ensures that GCC consults with parish Councils. The AONB is rebranding to "Protected Landscapes" and is running courses to help learn about nature. GMTF has its executive meeting and AGM on 23<sup>rd</sup> September and is investigating issues with the way money is going to be funneled down like the leder project where people bid for it.</p>																																																																
10	<p>To discuss the proposal from CDC to prefix all new street name plates with the Cotswold District Council logo and the add the Ward below the street name. GB stated that she could see no benefit in this and that there had been no discussion. MA commented that they would become obsolete very shortly if the unitary authority proposal is progressed. PS proposed and MA seconded and with a vote in favour it was agreed to respond to CDC informing them that Chipping Campden did not wish to take part in this initiative and ask them to clarify the rationale behind this which makes it a positive project and what the additional costs will be across the district.</p>																																																																
11	<p>CCTV To receive an update on CCTV. The Clerk reported that the new lamp post should be in place by the end of the month and the installation can then be scheduled.</p>																																																																
12	<p>Remembrance Sunday To resolve to appoint a working party to liaise with all interested organisations to propose a format for the Remembrance Sunday Civic Service on Sunday 8<sup>th</sup> November in the light of Covid 19 restrictions. MA proposed and LH seconded and with a vote in favour it was resolved to appoint CJ and TN as a working party to investigate the above.</p>																																																																
13	<p>Finance, Standards and Audit</p> <p>a. To receive the financial statements for the Town Council Accounts PS proposed and MA seconded and with a vote in favour the following statements were approved.</p> <table border="1"> <thead> <tr> <th colspan="4"><b>FINANCIAL STATEMENT</b></th> </tr> <tr> <th colspan="2"><b>CHIPPING CAMPDEN TOWN COUNCIL</b></th> <th><b>B/F</b></th> <th><b>01.04.2020</b></th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>5th August 2020</b></td> <td>BF</td> <td>89639.54</td> </tr> <tr> <td>Premier Account No 7369888</td> <td>136,351.78</td> <td>INTEREST</td> <td>20.83</td> </tr> <tr> <td>Current Account No 0831918</td> <td>825.00</td> <td>CREDIT</td> <td>49,963.20</td> </tr> <tr> <td></td> <td><b>137,176.78</b></td> <td>PRECEPT</td> <td>88,013.00</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td><b>227,636.57</b></td> </tr> <tr> <td>LESS Outstanding payments</td> <td>£197.52</td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>136,979.26</b></td> <td>PAYMENT</td> <td>90,657.31</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>136,979.26</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>0.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="4"><b>FINANCIAL STATEMENT</b></th> </tr> <tr> <th colspan="2"><b>CHIPPING CAMPDEN TOWN COUNCIL</b></th> <th><b>B/F</b></th> <th><b>01.04.2020</b></th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>8<sup>th</sup> September 2020</b></td> <td>BF</td> <td>89639.54</td> </tr> <tr> <td>Premier Account No 7369888</td> <td>123,911.99</td> <td>INTEREST</td> <td>25.72</td> </tr> <tr> <td>Current Account No 0831918</td> <td>1,100.00</td> <td>CREDIT</td> <td>49,963.20</td> </tr> </tbody> </table>	<b>FINANCIAL STATEMENT</b>				<b>CHIPPING CAMPDEN TOWN COUNCIL</b>		<b>B/F</b>	<b>01.04.2020</b>	<b>5th August 2020</b>		BF	89639.54	Premier Account No 7369888	136,351.78	INTEREST	20.83	Current Account No 0831918	825.00	CREDIT	49,963.20		<b>137,176.78</b>	PRECEPT	88,013.00			TOTAL	<b>227,636.57</b>	LESS Outstanding payments	£197.52				<b>136,979.26</b>	PAYMENT	90,657.31				<b>136,979.26</b>				0.00	<b>FINANCIAL STATEMENT</b>				<b>CHIPPING CAMPDEN TOWN COUNCIL</b>		<b>B/F</b>	<b>01.04.2020</b>	<b>8<sup>th</sup> September 2020</b>		BF	89639.54	Premier Account No 7369888	123,911.99	INTEREST	25.72	Current Account No 0831918	1,100.00	CREDIT	49,963.20
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	<b>125,011.99</b>	PRECEPT	88,013.00
		TOTAL	<b>227,641.46</b>
LESS Outstanding payments			
	<b>125,011.99</b>	PAYMENT	102,629.47
			<b>125,011.99</b>
			0.00

- b. To retrospectively approve the payments made in August.  
PS proposed and MA seconded and with a vote in favour the following payments were approved:

Payments to be made			Aug-20	NET	VAT	GROSS
CHIPPING CAMPDEN TOWN COUNCIL						
Date	Name	Product	Chq	£	£	£
7 8 20	MCL	Photocopies	4231	41.48	8.30	49.78
7 8 20	D Faulkner	Amenity Grass contract	4232	1,300.00	260.00	1,560.00
7 8 20	R Robinson	Cemetery	4233	280.00	0.00	280.00
7 8 20	Blachere	Xmas lights	4234	2,073.30	414.66	2,487.96
7 8 20	CDPT	Rent	4235	2,890.50	578.10	3,468.60
7 8 20	AP Stewart	Churchyard	4236	800.00	0.00	800.00
7 8 20	JR Langston	Verges	4237	500.00	100.00	600.00
7 8 20	J Harrigan	Wages and Expenses	4238	1,570.97	0.00	1,570.97
7 8 20	HMRC	Tax and NIC	4239	634.99	0.00	634.99
7 8 20	True potential	Pension	DD	214.52	0.00	214.52
7 8 20	O J Kemp	Website	DD	99.99	0.00	99.99
7 8 20	Daisy	Telephone	DD	31.96	6.39	38.35
24 8 20	Siemens	Photocopier	DD	125.00	25.00	150.00
	TOTAL					11,955.16

- c. To approve the list of payments to be made in September  
PS proposed and MA seconded and with a vote in favour the following payments were approved:

Payments to be made			Sep-20	NET	VAT	GROSS
CHIPPING CAMPDEN TOWN COUNCIL						
Date	Name	Product	Chq	£	£	£
8 9 20	D Faulkner	Amenity Grass contract	4240	1,300.00	260.00	1,560.00
8 9 20	AP Stewart	Churchyard	4241	860.00	0.00	860.00
8 9 20	MCL	Photocopies	4242	6.03	1.21	7.24
8 9 20	OJE	Domain name	4243	35.00	0.00	35.00
8 9 20	J Harrigan	Wages and Expenses	4238	1,570.97	0.00	1,570.97
8 9 20	HMRC	Tax and NIC	4239	634.99	0.00	634.99
8 9 20	True potential	Pension	DD	214.52	0.00	214.52
8 9 20	O J Kemp	Website	DD	99.99	0.00	99.99
8 9 20	Daisy	Telephone	DD	31.96	6.39	38.35
	TOTAL					5,021.06

- 14 To Receive urgent matters of report arising since the formulation of the agenda (to be handed to the Chairman prior to the commencement of the meeting).  
None.
- 15 To announce the dates of future meetings:  
Town Council Tuesday 13<sup>th</sup> October 2020.